


Memorandum

To : Ramon J. Hirsig
Executive Director

Date : August 5, 2010

From : 
Liz Houser, Deputy Director
Administration Department

Subject : **August 2010 Sacramento Board Meeting Agenda**

The Administration Department requests the following item(s) be placed on the Board's August 24-25, 2010 Sacramento meeting calendar under "P. Other Administrative Matters."

P. Other Administrative Matters

P5. Administration Deputy Director's Report.....Ms. Liz Houser

1. **Facilities Update** - These items provide information and may require Board action or direction.
 - a. Headquarters Facilities - There will be an update on the Headquarters remediation project.
 - b. Headquarters Annex - There will be an update on the Headquarters annex locations.
2. **2010/11 and 2011/12 Budget Update, Furlough Plan and Layoffs** - These items provide information and may require Board action or direction.
 - a. Information may be provided to the Board regarding the Governor's 2010/11 Budget, Governor's Executive Order S-12-10, State Employee Furlough, and layoffs.
3. **2011/12 DRAFT Budget Change Proposals (BCP's)** - An oral presentation of the DRAFT 2011/12 Budget Change Proposals (BCP's) for Board action.
 - a. **Permanent Establishment of the Statewide Compliance and Outreach Program (SCOP)** - This proposal requests funding to convert 147.0 limited-term positions to permanent in order to continue the SCOP program. ++
 - b. **Enhancing Tax Compliance** - requests funding to expand the audit and collection programs, and resources to allow participation in the High Intensity Financial Crimes Area (HIFCA) task force; and for agreements with out-of-state attorneys to collect debt. ++


- c. BOE Offices of the Future – requests funding to begin the journey to relocate BOE Headquarters, and implement new district and field office footprints, starting with the San Diego and San Marcos offices. ++
- d. BOE Rent Increase (Placeholder) – requests funding for an increase in BOE headquarters rent should the State sell bonds in the Fall of 2010.++

LH:lk

Attachments

cc: Honorable Betty T. Yee, Chairwoman
Honorable Jerome E. Horton, Vice Chair
Barbara Alby, Acting Board Member
Honorable Michelle Steel
Honorable John Chiang

I approve: _____


Ramon J. Hirsig,
Executive Director